Northeastern
Catholic District
SCHOOL BOARD

FORM: RESOLUTION OF COMPLAINTS

DETAILS OF COMPLAINANT	
Name	
Date	
Name of Person, Policy or Program to which complaint is addressed.	

NATURE OF COMPLAINT
Please provide as much detail as possible in the space below. *Additional information can be attached to this form.*

FOR SCHOOL OR BOARD USE ONLY	
ACTION TAKEN:	
OUTCOME: ☐ Resolved ☐ Unfounded ☐ Forwarded (state name of person to whom complaint was forwarded and the date)	
DATE:	**SIGNATURE:**

Date of Issue: March 2019

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